



## General Membership Meeting Minutes

**Friday April 30, 2010 10:30 a.m.  
Lucerne Inn, Holden, ME**

1. **Call to Order:** President J. Gulnac called the meeting to order at approximately 10:30 a.m. See Attachment A for attendance list.
2. **Review of the February 12, 2010 Meeting Minutes:** Moved by T. Levesque and seconded by S. Dyer to approve the meeting minutes of November 20, 2009 and February 12, 2010 as presented. Motion passed.
3. **Treasurer's Report:** R. Harriman presented the following:

	<i>Month</i>	<i>Year-To-Date</i>
<b>Revenues:</b>		
Interest Income	\$2.00	\$6.00
Member Dues	\$500.00	\$2,500.00
Other	\$0.00	\$0.00
<b>Total Revenues:</b>	<b>\$502.00</b>	<b>\$2,506.00</b>
<b>Expenditures:</b>		
Postage	\$0.00	\$14.00
Photocopies	\$0.00	\$8.00
Supplies	\$0.00	\$3.00
Bank Services	\$0.00	\$0.00
General Miscellaneous	\$0.00	\$0.00
Seminars	\$0.00	\$0.00
Contract Services-MMA	\$150.00	\$434.00
COSCON Convention	\$0.00	\$0.00
<b>Total Expenditures:</b>	<b>\$150.00</b>	<b>\$459.00</b>
<b>Net Income(Loss)</b>	<b>\$352.00</b>	<b>\$2,047.00</b>

Fund Balance: \$8,468.00

A copy of the Statement of Revenues and Expenses is attached to these meeting minutes- See Attachment B. Moved by T. Levesque and seconded by D. Sterling to approve the Treasurer's Report as presented. Motion passed.

#### 4. **Correspondence:**

- J. Gulnac advised the members that the MMA contract had been signed. This is a standard contract that is entered into between MMA and MCDA each year. Members were invited to look at the contract.

- A letter to OCD from MCDA requesting financial sponsorship in the amount of \$5,000 for the joint DECD/MCDA meeting at the Lucerne Inn.
- J. Gulnac will send similar letters to OCD for financial sponsorship of the MMA Convention and the June meeting in Sanford. Amount is not yet known.

## **5. Report of Committees:**

**Professional Development** – Rodney Lynch (Chair): R. Lynch talked about two sessions to be held on Wednesday during the MMA Convention.

- One session is on Quality of Place and Matt Eddy will be the guest speaker.
- Another session will be regarding Community Development with confirmed guest speakers – Darryl Sterling, Town of Richmond and Gail Chase, KVCOG.
- J. Gulnac asked that MCDA members consider a certification training workshop for Community Development professionals. Roxanne Elfin of the Maine Downtown Center would also consider a joint certification workshop. J. Gulnac asked R. Lynch to look into establishing such a workshop.

**Membership** – Steve Dyer (Chair): There are currently 29 members. S. Dyer asked about clarification of the Piscataquis County membership. The charter currently has a one-year membership as being from January 1 to September 1. Any dues paid between September 1 and October 1 is at 50% rate. T. Levesque reminded members that a vote had been taken stating that any new member joining after the October Annual Meeting, their dues would go towards the 2010 year and the remainder of the 2009 dues would be waived.

**Financial** – Ron Harriman (Chair): No Report

**Communication** – Joella Theriault (Chair): J. Theriault is working on the January-March newsletter and still has a few articles to be inserted before it is done. She asked that members please send in any newsworthy articles for inclusion.

**Advocacy** – Dan LaPointe (Chair): D. Lapointe was not present to report. However, it appears that the bond regarding the Communities for Maine’s Future Program bond issue is at the top of the Advocacy Committee’s priority. T. Levesque moved to authorize MCDA to send a letter supporting the June, 2010 bond issues; seconded by W. Hansen. Motion passed. During the discussion, members stressed the importance of getting the ‘word out’ on the bond issue, such as preparing and submitting a resolution to each community so that Boards of Selectmen/Council can sign the resolution. Also, it was suggested that MCDA put this important bond issue up on the website. The Maine Downtown Center has prepared and circulated flyers pertaining to the Communities for Maine’s Future Program and asked for voters to support the program. This flyer will be sent out to OCD’s listserv.

Jamie Francomano of Presque Isle was added to the Advocacy Subcommittee.

**Nomination** - Tony Levesque of Fort Fairfield was added to the Nomination Subcommittee.

## **6. Discussion on the Proposed 2010 Program Statement: Please refer to Attachment C.**

7. **Discussion on the June 11, 2010 meeting in Sanford:** The MCDA meeting will be held at the Sanford/Springvale Historical Society Building. J. Gulnac reported that there will be a catered meal. If any MCDA member is interested, there will be a breakfast with the Chamber of Commerce on June 11; the Rotary Club will have a golf event on June 9; and there will be a luncheon at the YMCA center on June 11; and a baseball game on June 12. If interested, please contact Jim Gulnac and let him know if you plan on attending any of the events.
8. **Report on MMA Convention Plans:** This item was discussed under the Professional Development report – See Item #5.
9. **COSCD A Conference:** J. Gulnac appointed Suzie Paradis as the COSCD A Liaison Person for 2010. The annual COSCD A meeting will be held in Sacramento, California from September 12 to 15, 2010.
10. **CDBG Appreciation Day:** This event will be held on August 20 at a location to be determined by OCD.
11. **Unfinished Business:** None
12. **Other:** None

Moved by T. Levesque to adjourn; meeting adjourned at 12:10 p.m.

Submitted by,

Joella R. Theriault  
Secretary

MCDA Sign-Up  
April 30

JON EDGERTON	-	WRIGHT-PIERCE
Rockey Lynch	-	City of Rockland
Dave Potter		St John Valley
Tony Henrique	-	Foot Lake Park
Joe M. Chase	-	KV COG
Tom Martha		HCPC
Darryl Sterling		Town of Richmond
Ron Hammond		RH Assoc.
Ann Matlack		City of Rockland
Stephen Dyer		Ransom Environmental
Suzie Paradise	-	Towns of Madawaska/Frenchville
Thomas Kittredge	-	PCEOC
Noel Musson	-	CES, Inc
JAMES P. FRANCOMANO	-	CITY OF P.I.
Roxanne Eflin	-	Maine Development Foundation - (Maine Auntau Center)
MICHAEL JAY SHREWSBERRY		CITY OF CARIBOU
Wade Hanson		Town of Houlton
Jim Gutnac		Town of Sanford
Michael Bush		Penguis
Mary Watton		Sells

**MAINE COMMUNITY DEVELOPMENT ASSOCIATION  
Statement of Revenues and Expenses**

For the Three Months Ending March 31, 2010

	<u>Month</u>	<u>Y-T-D</u>
<b>Revenues</b>		
Interest Income	2	6
Member Dues	500	2,500
Other	<u>0</u>	
Total Revenues	<u>502</u>	<u>2,506</u>
<b>Expenditures</b>		
Postage	0	14
Photocopies	0	8
Supplies	0	3
Bank Services	0	0
General Misc.	0	0
Seminars	0	0
Contract Services-MMA	150	434
COSFDA Convention	<u>0</u>	<u>0</u>
Total Expenditures	<u>150</u>	<u>459</u>
<b>Net Income(Loss)</b>	<b>352</b>	<b>2,047</b>
Fund Balance - 8,468		

Note: Feb. 2010 \$5000 received from State for Lucerne

Note: MMA Contract Services 1656/yr (incl. Web hosting)

## Proposed 2011 CDBG Program Statement

1. **Section 2(A) (1) (d):** Motion by T. Levesque and seconded by S. Paradis to increase the maximum Housing Assistance grant amount to \$300,000 and not to discriminate against communities with populations below or above 1,000. Motion Passed. 2 Oppositions.
2. **Section 2 (B) (1) (c):** Motion by T. Levesque and seconded by M. Walton that MCDA supports the elimination of the 10% matching funds requirements for the Home Repair Network Program and that the 10% matching funds requirement for the Housing Assistance Program be eliminated as well. Motion Passed. 4 Oppositions.
3. **Section 2 (B) (2) (a):** No discussion.
4. **Section 2 (B) (2) (c):** No discussion.
5. **Section 2 (C) (1) (a):** No discussion.
6. **Section 2 (I) (2) (d):** No discussion.
7. **Section (3) (A) (2) (c):** Motion by D. Sterling and seconded by R. Harriman to clarify proposed changes #7 and #9 regarding Pine Tree Zones and PTZ bonus. Discussion on certified Pine Tree businesses; not area. Motion passed.
8. **Section (3) (A) (2) (e):** Motion by D. Walton and seconded by T. Levesque to support increasing the minimum EDP application amount to \$100,000. Motion passed. 1 Opposition.

Other proposed changes included:

1. Motion by G. Chase and seconded by T. Levesque to include dams as an eligible activity under the Public Infrastructure Grant Program if the dam is the only available/feasible source of fire protection. Motion tabled.
2. Motion by T. Levesque and seconded by D. Sterling to replicate last year's sponsorship to the Maine Downtown Center. Motion passed with all in favor. Note: Last year's contribution was \$500.
3. Motion by T. Levesque and seconded by D. Walton to support OCD's Lifetime awards to Governor John Baldacci and Richard "Dick Hatten". Motion passed.
4. Motion by R. Harriman and seconded by G. Chase to recommend reducing the community evaluation factor for housing to 10 points rather than 20 points and reallocating the remaining points. Further motion by M. Walton and seconded by R. Harriman to meet with Frank O'Hara and suggest to OCD that the current point system does not work for housing. Motion passed. 7 Oppositions.
5. Motion by M. Walton and seconded by T. Levesque to have J. Gulnac appoint a subcommittee to work with OCD staff on the community evaluation factor issue. Motion passed.