



General Assembly Meeting Minutes
Seadog Brewing Company, Bangor, ME
Thursday, May 30, 2013

A meeting of the MCDA General Membership was held at the Seadog Banquet and Conference Center in Bangor, on Thursday, May 30, 2013. The attendance list is attached and made a part of these meeting minutes (attached).

1. **Call to Order:** Rodney Lynch, MCDA President, called the meeting to order at 8:45 a.m.
2. **Review April 12, 2013 Meeting Minutes:** Moved by Gail Chase and seconded by Darryl Sterling to approve the April 12, 2013 meeting minutes as presented. Approved.
3. **Treasurer's Report:** Matt Eddy presented the financial report for the month ending April 30, 2013. It was noted that the membership dues were up from last year. Moved by Tony Levesque and seconded by Joella Theriault to approve the Treasurer's Report as presented. Approved.
4. **October 3, 2013 Annual Meeting and Guest Speaker:** Moved by Tony Levesque and seconded by Ron Harriman to discuss the annual meeting and guest speaker. Rodney Lynch proposed to have Mike Duguay, Director of Summit Natural Gas as this year's guest speaker. If Mike Duguay cannot attend, then Tony Levesque proposed Sandy Blitz, Co-Chair of the Northern Border Regional Commission as the guest speaker. The membership was unanimously in favor. It was also noted that applications for the Northern Border Regional Commission are available and due by July 15th.
4. **October 2-3, 2013 Affiliate Program for MMA Convention requested by MMA:** Rodney Lynch proposed not to affiliate with MMA at the annual convention. It was the consensus of the membership that MCDA continue to hold their annual meeting at Margarita's Restaurant in Augusta.
6. **MCDA October 2-3, 2013 Exhibitor's Booth:** In past years, DECD paid for booths in what was known as "CDBG Row", but can no longer pay the \$550 fee thus discontinuing this practice. Tony Levesque suggested that perhaps flyers and brochures could be made available to the public at the entrance of the MMA convention, which would be at no cost. Tony Levesque moved to abstain from having a booth unless someone else pays for it; seconded by Gail Chase. The motion was approved.

7. **Report of Committees:**

- a. **Membership – Steve Dyer, Chair:** There are currently 43 paid members
 - b. **Communications and Newsletter – Joella R. Theriault, Chair:** The next issue of the newsletter (April-June) will be completed sometime the first week of July. Any members wishing to submit articles should submit them to Joella by the end of June.
 - c. **Nominations –Gail Chase, Chair:** Gail Chase is currently working on putting together a slate of officers for presentation at the October meeting.
8. **CDBG Updates:** Based on conversations with Andrea Smith and Deborah Johnson of DECD, Tony Levesque reported that of the Letters of Intent (LOIs) received to date, DECD anticipates that there will be more requests than available funding for the Economic Development Program. If communities have not submitted a full application by June 28, they will have to wait until the next round of funding. Darryl Sterling mentioned that, at the federal level, they may do away with the CDBG program altogether next year.
9. **Other Business:** Because Wade Hanson has not yet paid his MCDA dues and has been unresponsive to date, Tony Levesque moved to have the Board appoint Justin Poirier of the City of Bath to fill this position until the annual meeting; seconded by Darryl Sterling. Motion was approved and Justin Poirier agreed to serve.
10. **Items for Agenda for August, 2013 conference call meeting:** Invite Deborah Johnson of DECD or other representative to participate for an update on the CDBG Program and to finalize plans for the Annual Meeting on October 3. No other items were presented at this time.
11. The meeting adjourned at 9:19 a.m.

Submitted by,

Joella R. Theriault
MCDA Secretary

DRAFT

MCDCA TRAINING SESSION
Thursday, May 30, 2013

SIGN-IN SHEET

	MEMBER NAME	PHONE #	EMPLOYER	E-MAIL
1	Sorena Bemis-Giddall	239-4151 478-7498	Newburgh	newburghmgs@windstream.net
2	Tom Murray	667-7171	MCRC	tmurray@mcrc.org
3	Darryl Sterling	680-7300	CMGC	dsterling@centralmaine.org
4	Rodney Lynch	594663	Kingsfield Timber	rodlyn@kingsfieldtimber.com
5	Thomas Kithredye	358-3330 x16	Bealport	economicdevelopment@cityofbealport.org
6	Jeff Hewitt	4774 6905	Town of Skowhegan	jhewitt@skowhegan.org
7	Tony Kevigne	472-3805	Town of East Millville	tkevigne@eastmillville.org
8	Earl Blankenship	945-10222	Eastern Commercial RE	earl@easterncommercial.com
9	Matthew Edg	837-8244	SEIS/Kronlund	matt@seis-kronlund.com
10	Justin Penner	443-8337	City of Bath	penner@cityofbath.com
11	Joella R. Theriault	543-1802	NMDC	
12	Stephen Dyer	772-2591	Ransom	stephen.dyer@ransomenv.com

13	Tim Cretz's	602-9297	Town of Madison	EPD @ MADISON WISCONSIN, CAN
14	MIMI KYLE	647 8786	BRIDGTON	ECODIVDIR@BRIDGTONMAINE.ORG
15	GAIL CHASE	557.0861 453.4258	KUCOG	gchase@kucog.org
16				
17	Mary Ellen Barnes	862-5186	LCRRC	mbarnese@lcrpc.org
18	Ben Harniman	652-7177		
19	Suzie Farads	316-2499	Town of Mendon Mendon, MA	Specialist@TownofMendonMA.net
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MAINE COMMUNITY DEVELOPMENT ASSN

Balance Sheet

April 30, 2013

ASSETS

Current Assets

Checking Account

14,301

TOTAL CURRENT ASSETS

14,301

LIABILITIES & FUND BALANCE

Fund Balances

Unrestricted Fund Balance

14,301

Total Fund Balances

14,301

TOTAL LIABILITIES & FUND BALANCE

14,301

MAINE COMMUNITY DEVELOPMENT ASSN
Statement of Revenues and Expenses
For the Four Months Ending April 30, 2013

		BUDGET	ACTUAL		% OF BUDGET REALIZED/ EXPENDED	BUDGET \$ UNREALIZED/ UNEXPENDED	PRIOR YEAR ACTUAL	
			MONTH	Y-T-D			MONTH	Y-T-D
REVENUES								
40101	INTEREST INCOME	0	1	6	0%	(6)	2	9
40201	MEMBER DUES	0	100	3,800	0%	(3,800)	0	3,300
	TOTAL REVENUES	0	101	3,806	0%	(3,806)	2	3,309
EXPENDITURES								
50201	POSTAGE	0	16	29	0%	(29)	3	24
50203	PHOTOCOPIES	0	0	1	0%	(1)	0	2
50291	GENERAL MISCELLANEOUS	0	0	15	0%	(15)	0	250
50292	SEMINARS	0	250	250	0%	(250)	0	500
50411	CONTRACT SERVICES - MMA	0	149	596	0%	(596)	149	596
	TOTAL EXPENDITURES	0	415	891	0%	(891)	152	1,372
	NET INCOME(LOSS)	0	(314)	2,915	0%	(2,915)	(150)	1,937