



**MCDA General Meeting**  
**Thursday, May 28, 2015**  
10:00 a.m.

The MCDA General Membership Meeting was held via teleconference call on Thursday, May 28, 2015.

Present were:

Darryl Sterling, MCDA President

Gail Chase, MCDA Vice President

Tom Martin, MCDA Director

Joella R. Theriault, MCDA Secretary

Tony Levesque, MCDA Member, Town of Fort Fairfield

Deborah Johnson, MCDA Member, Office of Community Development

Rodney Lynch, MCDA Past President

Jamie Francomano, MCDA Member, Town of Rockport

- I. **Welcome and Introductions:** Darryl Sterling, MCDA President, called the meeting to order at 10:05 a.m.
- II. **March 12, 2015 Meeting Minutes:** Moved by Tom Martin and seconded by Gail Chase to approve the minutes as presented. Motion passed.
- III. **Treasurer's Report:** Darryl Sterling presented the Financial Report as of March 31, 2015. Discussion of reducing dues from \$100 to \$75 was suggested, but no action taken on this discussion. This topic will be included as an agenda item for discussion at the annual meeting in October. Moved by Tony Levesque and seconded by Gail Chase to accept the Treasurer's Report as presented. Motion Passed. Financial Report is attached.
- IV. **Subcommittee Reports:**
  - a. **Membership:** Currently have three outstanding members who have not renewed their membership. Darryl Sterling will work with Steve Dyer for follow-up.
  - b. **Professional Development:** Gail Chase, Chair, of the Professional Development Committee reported on circumstances for cancelling the Workforce Development workshop on May 14. The workshop was cancelled due to low attendance. There was difficulty securing speakers for the workshop as well as securing photos and bios needed to produce the brochure in a timely manner. Although, there was a lack of registrants, Gail feels that perhaps workforce development is not a high priority for many members since many workshops and training has been provided over the past few years. Similar workshops have not been well attended because people are quite busy this time of year. Gail Chase recommends sending out a survey to gather specific topics of interest to our members. Other suggestions for workshops could include focusing training on funding resources, gaining access to foundations, etc.

- c. **Communications/Newsletter:** Joella Theriault is working on the next Quarterly Newsletter and asked for newsletter articles.

**V. Remarks by DECD/OCD Staff on the CDBG Program:** Deborah Johnson reported on the following:

- a. Implementation Workshop will be held on June 18 and 19
- b. MSHA has provided funds for the Home Repair Network. Applicants demonstrating safety issues will be prioritized as high. This is a solid program.
- c. OCD has received 18 Economic Development Program applications, which are currently under review.
- d. Housing applications for Brewer, Bath, and Augusta have partnered with housing authorities and applications are also under review.
- e. DECD is working with MSHA to schedule forums around the state. Anyone wishing to provide input; i.e. informal comments, thoughts, etc. should contact Debbie Johnson.
- f. Terry Ann Holden is the contact person for the Section 3 requirements. There are no Section 3 businesses recorded in the State of Maine.
- g. \$750,000 is the new threshold for the Single Audit Act; formerly \$500,000.

**VI.MCDA Action Plan, Commitment and Priorities – No action taken**

**VII.MCDA Presence at MMA Convention, October 7 and 8 – No action taken**

**VIII.Establishing Meeting Dates:** Thursday, July 9, 2015

Submitted by,

Joella R. Theriault  
MCDA Secretary