



Thursday, October 4, 2018
ANNUAL MEETING
12:00 Noon

MEETING MINUTES

1. *Welcome and Introductions by Stephen Dyer, President MCDA 2017-2019*

The meeting was called to order at 12:40 p.m. See attached Attendance Sheet

2. *Approval of August 23, 2018 Meeting Minutes*

Moved by T. Levesque and seconded by T. Steuber to approve the meeting minutes as presented. Vote was unanimous.

3. *Treasurer's Report and Financial*

M. Eddy, Treasurer, presented the 2019 Proposed Budget. Moved by T. Levesque and seconded by T. Steuber to approve the proposed budget as presented. Vote was unanimous. See attached 2019 Proposed Budget.

4. *Election of Officers 2019 – Nominations Committee*

T. Levesque, Nominations Committee Chair, presented the Election of Officers form and asked the membership for any new nominations. Seeing none T. Levesque moved to authorize the secretary to cast one ballot as proposed; seconded by T. Steuber. The vote was unanimous. The new nominees are as follows:

Nancy Ketch, Town of Houlton

Member At Large for 2 years

Jennifer Peters, Sunrise County Economic Council

Member at Large for 2 years

The 2019 Board of Directors is attached.

5. *Secretary and Newsletter Report*

- New Logo Design – There were two logo designs made available for the members to view and sign the logo of their choice. Logo #2 was the design of choice. The logo was designed by Ashley Hinson Dhakal Design.

- J. Theriault will work with Ben Thomas of MMA to present the new logo and update MCDA materials for uploading to the new website design. It is anticipated that the new website will be up by December 31, 2018.
- Newsletter - As always, J. Theriault requested that any newsworthy articles be submitted for inclusion into the next quarterly newsletter due in December.

6. Membership Report:

T. Levesque, Membership Committee Chair, reported that there were 44 members in 2018. The renewal letters will be sent out by MMA sometime in November. T. Levesque urged that the general membership list be reviewed and that members reach out to non-renewals.

7. Professional Development Committee Report:

T. Steuber reported that partnerships with other organizations had begun in an attempt to share training/workshops. She reported that the workshops held at the MMA Convention were well attended and participants were pleased.

8. Next Meeting Date:

The next meeting is scheduled for Thursday, December 13, 2018 at 10:00 a.m.

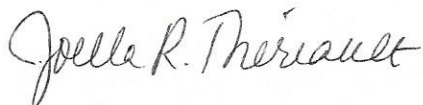
9. Other Business:

Suzie Paradis and Tom Martin were both presented with awards for their participation in MCDA. Both have been Directors for several years. Tom Martin has retired as Executive Director for the Hancock County Planning Commission and Suzie Paradis has taken a new job as Town Manager of Fort Kent.

10. Adjourn:

The meeting adjourned at 1:29 p.m.

Submitted By,



Joella R. Theriault
MCDA Secretary

Meetings are held the second Thursday of every other month. In the event that the second Thursday falls on a holiday, the meeting will be held on the next business day.

Maine Community Development Association (MCDA) Annual Meeting

Thursday, October 4

	Name of Attendee	Town	E-Mail Address
1	Tony Levesque	Fort Fairfield	Tlevesque@fortfairfield.org
2	Joella R. Theriault	NMDC	jtheriault@nmhc.org
3	Darryl Sterling	Consultant	
4	Mathew Eddy	Biddeford	
5	Anne Ball	MDF	
6	Terry Ann Holden	OCD	
7	Deborah Johnson	OCD	
8	Steve Dyer	Ransom	
9	Brianne Hasty	CEO Director	DECD
10	Jeff Hewett	Skowhegan	
11	Rodney Lynch		
12	Suzie Paradis Keith	Madawaska	
13	K. Cyr		
14	Andrew Kahrel	ReVision Energy	
15	Fletcher ?		
16			
17			
18			
19			

Option 2



Maine Community Development Association

Option 1



Maine Community Development Association



**Election of Officers – October 4, 2018
MMA Convention – Augusta**

Vote for Two:

- | | | |
|------------------------|-------------------------------------|---|
| Member at Large 2 yrs. | <input checked="" type="checkbox"/> | <u>Nancy Ketch, Comm. Dev. Dir. Town of Houlton</u> |
| | <input type="checkbox"/> | Nomination (s) 21 Water St.
Houlton, ME 04730 |
| Member at Large 2 yrs. | <input checked="" type="checkbox"/> | <u>Jennifer Peters, Asst. Dir. Sunrise County Coun. of Gov'ts</u> |
| | <input type="checkbox"/> | Nomination (s) 7 Ames Way
Natchias, ME 04654 |

Other Executive Committee Members:

- | | |
|--------------------------------------|---|
| Immediate Past President | Gail M. Chase |
| President | Stephen Dyer, Ransom Environmental Consultants, Inc. |
| Vice President | Tracey Steuber, Eco. & Comm. Dev. Dir. Town of Lisbon |
| Treasurer | Mathew Eddy, Consultant |
| Secretary | Joella Theriault, Northern Maine Development Commission |
| Member at Large 2 nd year | Scott Laflamme, City of Bath |
| Member At Large 2 nd year | Darryl Sterling, Econ. & Comm. Empowerment Consultant |



2017-2019 MCDA Board of Directors

Member	Affiliation	Address	Phone	Term Expires
President				
Stephen Dyer	Ransom Environmental Consulting	400 Commercial Street, Suite 404 Portland, ME 04102	(207) 772-2891	October, 2019
Vice President				
Tracey Steuber	Town of Lisbon	300 Lisbon Street Lisbon, ME 04250	(207) 353-3000	October, 2019
Treasurer				
Mathew Eddy	City of Biddeford	P.O. Box 586 Biddeford, ME 04005	(207) 282-7119	October, 2019
Secretary				
Joella R. Theriault	Northern Maine Development Commission	P.O. Box 779 Caribou, ME 04736	(207) 551-5812	October, 2019
Immediate Past President				
Gail Chase	Kennebec Valley Council of Governments	17 Main Street Fairfield, ME 04937-1119	(207) 453-4258	October, 2019
Board Members				
Jennifer Peters	Sunrise County Economic Council	7 Ames Way Machias, ME 04654	(207) 255-0983	October, 2020
Nancy Ketch	Town of Houlton	21 Water Street Houlton, ME 04730	(207) 532-7111	October, 2020
Scott Laflamme	Town of Yarmouth	200 Main Street Yarmouth, ME 04096	(207) 846-2401 Ext. 227	October, 2019
Darryl Sterling	Community and Economic Empowerment Consultant	1 Tulip Street Richmond, ME 04357	(207) 807-9062	October, 2019