



# Maine Community Development Association

Thursday, June 13, 2019  
GENERAL MEMBERSHIP MEETING  
10:00 A.M.

Telephone Number: 1-877-455-0244  
Pass Code: 7366898144#

## MEETING MINUTES

1. **Welcome and Introductions by Stephen Dyer, President MCDA 2017-2019:** The meeting was called to order at 10:06 a.m. by President Dyer. In attendance were:

Stephen Dyer  
Scott LaFlamme  
Tracey Steuber  
Tony Levesque

Cary Tyson  
Nancy Ketch  
Mathew Eddy

2. **Changes or additions to agenda:** No changes.
3. **Approval of April 11, 2019 Meeting Minutes:** Moved by T. Steuber and seconded by T. Levesque to approve the meeting minutes. The vote was unanimous in favor.
4. **Treasurer's Report and 2019 Budget:** M. Eddy reported that the financial status of the organization is in good shape with revenues and expenditures within the budgeted amounts. It was noted that MCDA is approximately \$100 behind where we were last year. Moved by S. Laflamme and seconded by N. Ketch to approve the June Treasurer's Report as presented. The vote was unanimous in favor.
5. **Progress on the website:** S. Dyer explained work had started again on the website but we will wait until Joella is present to have a full report.
6. **Status of Subcommittees and Subcommittee Reports:**
  - i. **Membership:** Chairman T. Levesque reported that as of the meeting date there were 40 paid members, and 4 unpaid members. Outreach efforts are still being made for new members.

**ii. Professional Development:** A discussion was made on the cancelled May training session. It was agreed that the organization needs to establish the session a minimum of two months prior. After agreement to establish the spring/summer training earlier in the year for 2020, discussion was made on different topics in conjunction for the MMA convention. S. Dyer explained that MMA is limiting sessions this year due to limitations with the Bangor facility. MCDA will co-sponsor a discussion with Mike Baran at Maine Housing on the Community Aging in Place Grant Program. Additionally, MCDA members, Chris Winsted and Scott LaFlamme, are participating or may participate in an Economic Development ABCs session. Maine Housing has also volunteered to speak at our annual luncheon meeting on a different topic (to be determined). S. Dyer also indicated that we had reserved a booth at the MMA convention.

**iii. Communications/Newsletter:** J. Theriault was not present so this discussion was tabled.

**iv. Nomination Committee.** T. Levesque indicated he is working on developing a slate of candidates. He mentioned S. Dyer (President), T. Steuber (Vice President), M. Eddy (Treasurer), J. Theriault (Secretary), S. LaFlamme (Board) and D. Sterling (Board) terms all expire at the end of 2019. M. Eddy indicated he would like to stay on as Treasurer.

**7. Remarks by Deborah Johnson, Office of Community Development.** There were no representatives from the Office of Community Development therefore this item was tabled.

**8. Next Meeting Date – August 8, 2019**

**9. Other Business:** S. Dyer and T. Steuber discussed some of the changes, retirements (Joan Kinsley) and topics covered at the Affiliate Groups Meeting at the MMA Office in Augusta.

**10. Adjourn:** Moved by T. Levesque to adjourn, seconded by T. Steuber. Meeting adjourned at 10:53 a.m.

Submitted by,

*Stephen Dyer*

MCDA President