



Maine Community Development Association

MCDA Board Meeting

Thursday, March 9, 2023 – Zoom
10:00am

1. Welcome and Introductions: Scott LaFlamme, President MCDA
2. Changes and/or Additions to the Agenda
3. Approval of the January 12, 2023 Meeting Minutes
4. Treasurers Report
 - a. Approval of the December 2022 Financials
5. DECD Update: Deborah Johnson, Office of Community Development
6. Subcommittee Status Report
 - a. Membership
 - b. Professional Development
 - c. Communications/Newsletter
7. Other Business
 - a. Schedule Next Meeting
8. Adjourn

**MCDA General Assembly Meeting
January 12, 2023
Minutes**

Members Present: Steve Dyer, Kathy White, Tony Levesque, Nancy Ketch, Graham Warne, Darryl Sterlin, Rodney Lynch, Galen Weibly, Emily Ruger, Scott LaFlamme, Tracey Desjardins, Jen Peters, Deb Johnson

Minutes: Desjardin made motion to approve November minutes. Knight seconded. Passed.

Treasurers Report: Sterling motion to accept financials. Desjardins seconded. Passed. Levesque opposed.

DECD Update: All docs are on DECD website – program statement, letter of interests and applications.

Subcommittee Status Report:

- a. **Membership:** No membership update.
- b. **Professional Development:** It was proposed that MCDA promotes funding opportunities that are available to communities that people might not know of. There is a lot of funding available right now. Once a month MCDA could bring in 2-3 funders to bring awareness of what is out there and available. It was suggested that the first step is to put together a survey to find out most common and most immediate needs. It was suggested that educational sessions are recorded for those who can't attend.
- c. **Communications:** Jen Peters suggested creating a youtube channel. Ruger should remove outdated links for events from the website. All MCDA board members can send content to add to news section on website to Mellissa White.

Next Meeting: March 9th at 10AM via Zoom.

10:47AM Adjourn

EBR 1/12/2023

MAINE COMMUNITY DEVELOPMENT ASSOCIATION

Balance Sheet

December 31, 2022

ASSETS

Current Assets

Checking 14,135.91

TOTAL CURRENT ASSETS 14,135.91

LIABILITIES & FUND BALANCE

Fund Balances

Deferred Revenue 2,150.00

Fund Balance 12,246.51

Net Income (260.60)

TOTAL LIABILITIES AND FUND BALANCE 14,135.91

MAINE COMMUNITY DEVELOPMENT ASSOCIATION
Statement of Revenues and Expenses
For the Twelve Months Ended December 31, 2022

	BUDGET	ACTUAL		% OF BUDGET REALIZED/ EXPENDED	BUDGET \$ UNREALIZED/ UNEXPENDED	PRIOR YEAR ACTUAL		
		MONTH	Y-T-D			MONTH	Y-T-D	
REVENUES								
40101 INTEREST INCOME	21.00	1.19	14.18	68%	6.82	1.15	14.77	
40201 MEMBER DUES	3,000.00	(1,450.00)	3,400.00	113%	(400.00)	-	2,900.00	
40701 SEMINARS	0.00	0.00	50.00	0%	(50.00)	0.00	0.00	
TOTAL REVENUES	3,021.00	(1,448.81)	3,464.18	115%	(443.18)	1.15	2,914.77	
EXPENDITURES								
50201 POSTAGE	100.00	-	22.37	22%	77.63	-	22.75	
50202 PRINTING	65.00	-	-	0%	65.00	-	-	
50203 PHOTOCOPIES	100.00	-	12.41	12%	87.59	-	3.32	
50204 SUPPLIES	6.00	-	1.51	25%	4.49	-	0.76	
50291 GENERAL MISCELLANEOUS		0.00	208.89	0%	(208.89)	0.00	1,101.12	
50292 SEMINARS	1,000.00	-	970.60	97%	29.40	-	-	
50411 CONTRACT SERVICES - MMA	2,400.00	209.00	2,509.00	105%	(109.00)	203.00	2,437.00	
50505 NEWSLETTER/ADMIN	750.00	-	-	0%	750.00	-	750.00	
50506 WEB PAGE UPDATE	400.00	-	-	0%	400.00	-	-	
TOTAL EXPENDITURES	4,821.00	209.00	3,724.78	77%	1,096.22	203.00	4,314.95	
NET INCOME(LOSS)	(1,800.00)	(1,657.81)	(260.60)	14%	(1,539.40)	(201.85)	(1,400.18)	

MCDA
General Ledger Account Summary
Detailed Postings For Fiscal Year 2022 Period 12 - 12 / Ending (12/31/2022)
 Grouping: Detail Account Book: MCDA Book Currency: USD

Period	Date	Description	Journal	Line	Opening Balance	Debit	Credit	Ending Balance
Account	64-10098	MCDA Checking			13,643.72			
12	12/8/2022	MCDA Balsht Checking	GJ	39 1		300.00		13,943.72
12	12/14/2022	MCDA Balsht Checking	GJ	40 1		400.00		14,343.72
12	12/31/2022	Checking Interest	GJ	35 1		1.19		14,344.91
12	12/31/2022	MMA EFT Contract Fees	GJ	36 2			209.00	14,135.91
				64-10098	13,643.72	701.19	209.00	14,135.91
Account	64-10101	MCDA-Accounts Receivable			0.00			
12	12/8/2022	MCDA Balsht Accounts Receivable	GJ	39 2				0.00
12	12/14/2022	MCDA Balsht Accounts Receivable	GJ	40 2				0.00
				64-10101	0.00	0.00	0.00	0.00
Account	64-30503	MCDA Def Rev			0.00			
12	12/31/2022	To Defer Revenue	GJ	41 2			2,150.00	-2,150.00
				64-30503	0.00	0.00	2,150.00	-2,150.00
Account	64-39000	MCDA-Fund Balance			-12,246.51			
				64-39000	-12,246.51	0.00	0.00	-12,246.51
Account	64-40101	MCDA Int Inc			-12.99			
12	12/31/2022	Checking Interest	GJ	35 2			1.19	-14.18
				64-40101	-12.99	0.00	1.19	-14.18
Account	64-40201	MCDA Member Dues			-4,850.00			
12	12/8/2022	MCDA Membership Dues	GJ	39 3			300.00	-5,150.00
12	12/14/2022	MCDA Membership Dues	GJ	40 3			400.00	-5,550.00
12	12/31/2022	To Defer Revenue	GJ	41 1		2,150.00		-3,400.00
				64-40201	-4,850.00	2,150.00	700.00	-3,400.00
Account	64-40701	MCDA Seminars			-50.00			
				64-40701	-50.00	0.00	0.00	-50.00
Account	64-50201	MCDA-Postage			22.37			
				64-50201	22.37	0.00	0.00	22.37
Account	64-50203	MCDA Photo			12.41			
				64-50203	12.41	0.00	0.00	12.41
Account	64-50204	MCDA Supplies			1.51			
				64-50204	1.51	0.00	0.00	1.51
Account	64-50291	MCDA Gen Misc			208.89			
				64-50291	208.89	0.00	0.00	208.89
Account	64-50292	MCDA Seminars			970.60			
				64-50292	970.60	0.00	0.00	970.60
Account	64-50411	MCDA Cont Svs			2,300.00			
12	12/31/2022	MMA EFT Contract Fees	GJ	36 1		209.00		2,509.00

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Grouping: Detail Account Book: MCDA Book Currency: USD

<u>Period</u>	<u>Date</u>	<u>Description</u>	<u>Journal Line</u>	<u>Opening Balance</u>	<u>Debit</u>	<u>Credit</u>	<u>Ending Balance</u>
			64-50411	2,300.00	209.00	0.00	2,509.00

Report Total	0.00	3,060.19	3,060.19	0.00
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**** End of Report ****